

CAT Flowchart Partnership Success Story?

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Compliance Assistance Team FLOWCHART

Proponent contacts OCPED or Realty

NOTE: All archaeological clearances, land permissions and NEPA (if applicable) shall be completed. Contact Leigh Kuwanwisiwma for additional information regarding NEPA compliance.

OCPED or Realty Provides proponent with CAT packet; notifies CAT of project and schedules a meeting with the proponent

CAT Meeting:
 1. Meet members of the CAT team
 2. Proponent describes the Project and the CAT explains the Process
 3. Review Packet Information; Go through Checklist
 4. Advise proponent of any additional project requirements/needs

Ordinance 55 applies

Ordinance 55 does not apply

Proponent submits application to OCPED

Items to be submitted concurrently with the application	
1.	Submit EPP to HEPO
2.	Apply for Business Licenses
3.	TERO Compliance
4.	NEPA Compliance
5.	All Appropriate Land Permissions

Proponent submits completed CAT checklist to Realty

OCPED Notifies CAT (10-business day review)

Realty notifies CAT

CAT submits comments to OCPED within 10 business days; (If no response, OCPED will continue with the application Process)

CAT reviews checklist, if any changes needed, Realty compiles comments and sends to proponent

IF CHANGES ARE NEEDED
 OCPED compiles comments & sends to proponent for changes

NO CHANGES ARE NEEDED

Proponent resubmits application with corrections - OCPED notifies CAT of resubmittal (5-business day review period)

Proponent resubmits application with corrections - Realty notifies CAT of resubmittal (5-business day review)

If no further changes are needed, OCPED prepares Action Item & Resolution

If no further changes are needed, Realty prepares an Action Item and Resolution (If necessary)

Present to Hopi Tribal Council

Items proponent should have in place prior to actual construction	
1.	TERO Compliance Plan
2.	Business License (Revenue Commission)
3.	Environmental Protections Plan (HEPO)
4.	All Appropriate Land Permissions

HOPi TRIBAL COUNCIL approves (If necessary)

Council Approves

CAT Meeting: If Checklist complete and CAT content, notice to proceed is issued

OCPED Issues Permit

NOTICE TO PROCEED

Interim Hopi Tribe Compliance Flowchart for ADOT Projects
10/09/12

