



*Hopi Tribe  
Arizona Department of Transportation  
Bureau of Indian Affairs – Western Regional Office  
Federal Highway Administration – Arizona Division  
Coconino County and Navajo County  
Navajo Division of Transportation  
Navajo Nation*

**Oct. 10, 2012**

9:00 a.m.-4:00 p.m.

The Moenkopi Legacy Inn & Suites, Tuba City AZ

## **ANNUAL MEETING NOTES**

On Oct. 10, 2012, the Hopi Tribe Partnership members participated in the 4<sup>th</sup> Annual Hopi Tribe Partnership meeting. The Hopi Tribe Transportation Task Team hosted the full day meeting, including continental breakfast and snacks at The Moenkopi Legacy Inn & Suites, Tuba City Arizona. We thank you for your generosity!

Appreciation is extended to the Planning Committee members for their time and expertise in planning the meeting; to the steering committee members who attend and participate quarterly between each annual meeting to keep the partnership strong; and to all the Hopi Partnership members who continue to contribute to the success of this Partnership.

We also thank ADOT for the meeting supplies and for assigning Michelle Fink, Office of Partnering liaison, as the meeting coordinator and co-facilitator who printed & produced the participants' packets, sent the invitations, developed the registration list and for producing the name badges; and for providing the meeting designer and facilitator, Joy Keller-Weidman.

The meeting included members of many partner groups including the Hopi Tribe, Arizona Department of Transportation, Bureau of Indian Affairs –Hopi Agency, Federal Highway Administration – Arizona Division, Coconino County, Navajo County, Navajo Division of Transportation, and consultant, and MG Tech Writing. There were **57** participants. Please see the Participants' Roster for additional contact information.

### **The purpose of the meeting was:**

Reporting, updates and Information sharing among partners.

### **Meeting Outcomes included:**

- Direction for the steering committee in 2012-2013
- Partnership success stories
- Promote & enhance Tribal, Local, County, State & Federal relationships

- ❑ Networking and updates among partners
- ❑ Strategies for key Goals: (1) Improve communication between partner groups; (2) Assist Hopi Transportation with projects and current strategic plan; (3) share and continue to streamline processes

The meeting notes, presentations and other attachments will be available on the Arizona Tribal Transportation web site ([www.aztribaltransportation.org](http://www.aztribaltransportation.org)), under the Hopi Partnership tab and then under Meeting Notes.

**The next steering committee meeting is December 5 in the ADOT Flagstaff District training room starting at 9:00 am.**

**AGENDA ITEMS & HIGHLIGHTS**

Topic	Highlights
<b>Kick Off and Welcome</b>	<ul style="list-style-type: none"> <li>◆ Opening Prayer &amp; Blessing was offered by Hopi Councilman, Transportation Task Team member, Danny Honanie in the Hopi language</li> <li>◆ Moderator: Anna Masayesva, Hopi Tribe Office of the Vice Chairman</li> <li>◆ KICK OFF: Davis Pecusa, Hopi Councilman/Chairperson - Transportation Task Team: Meeting purpose, agenda overview, and welcome.</li> </ul> <p>The Partnership focuses on communications, coordination of activities, cooperation with agencies and making progress. Address the Hopi needs and projects on the table that need assistance The partnership has assisted the Hopi Transportation Task Team with several items and has a built relationship with ADOT and other agencies. Davis gives credit to the former transportation members with the organizing this partnership.</p>

**Topic:**      **Partner Group Leadership Overview:** The following partner group leaders introduced their partner group and members:

PARTNER GROUP	SENIOR LEADER	COMMENT/STAFF
<b>HOPi TRIBE</b>		Recognition of Hopi staff and Hopi Departments: Danny Honanie, Davis Pecusa, Anna Masayesva, Nada Talayumptewa, Meranda Nutumya, Lewis Leslie, Judy Polingyumptewa, Randy Selestewa, Clayton Honyumptewa, Tyler Tawahonwa, Micah Lomaomvaya, Lynn Dalton, Eric Tewa, Mark, Bruce Fredricks, Clyde Quotswisiwma, Bernard Nasevaen, Pearl Qumyintewa, Lorena Naseyowma, Pansy Coin, Darrell Kewanuytewa, Mervin Kooyahoema, Larmar Keevama, Edison Tutsi and Leroy Sumatzkuku
<b>ADOT Arizona</b>	DISTRICTS:	Recognition of staff: Lynn Johnson, Kee Yazzie

<b>Department of Transportation-</b>	MPD: COMMUNICATIONS: Office of Partnering Office of Environmental Compliance	Myra Rothman - ROW Misty Klann, Donald Sneed Rod Wigman, CRO Michelle Fink, Facilitator Chuck Howe
<b>FHWA</b>	<b><u>Romare Truely,</u></b> <i>Community Planner</i>	Ammon Heier
<b>BIA Bureau of Indian Affairs</b>	<b><u>Wendell Honanie,</u></b> <i>Hopi Agency, BIA Superintendent</i>	Chris Becenti, Gilbert Becenti, Henry Corwyn
<b>Navajo County</b>	<b><u>Jesse Thompson,</u></b> <i>Navajo County Supervisor District II</i>	Norman Cody, Alberto Peshlakai
<b>Coconino County</b>	<b><u>Mandy Metzger,</u></b> <i>County Supervisor District 4</i>	Carl Thompson, District 1 Ted Wolff
<b>Navajo Division of Transportation</b>	<b><u>Darryl Bradley, PE</u></b>	Jason Yazzie, David Silversmith, Ashley Watson, Arlando Teller, Anjanette Hawk
<b>Other:</b>		Michia Casebier, MG TechWriting Joy Keller Weidman, Holon Consulting

<b>Topic</b>	<b>Highlights</b>
<b><u>UPDATES</u></b>	<p><b>Hopi Transportation Office: Operation Update &amp; Strategic Plan (<i>Davis Pecusa</i>)</b></p> <ul style="list-style-type: none"> <li>◆ Assistance from Navajo DOT and ADOT have helped get some old projects get off the shelf and launched</li> <li>◆ First Mesa project will be completed soon</li> <li>◆ Drainage improvement project near Second Mesa is under construction</li> <li>◆ 2 Bridges are planned – Limestone Wash</li> <li>◆ Turquoise Trail bridge design started, long term project with 12 miles to be completed soon</li> <li>◆ ARRA project – Lupe Road with BIA</li> <li>◆ Low Mountain Road design and ROW completed and submitted to the BIA for approval. Design specs to be updated. Culverts to be added on 160.</li> <li>◆ 4 other projects, Kykotsmovi, subdivision, First Mesa design and construction</li> <li>◆ Red Plains Consultants to assist with staffing positions and LRTP</li> <li>◆ TTIP submitted</li> <li>◆ Transportation planning and long-range transportation (LRTP) planning</li> <li>◆ Priority - inventory updates and LRTP to be submitted by March 15</li> <li>◆ Coordinate with the Navajo DOT to make sure inventory of roadway is not</li> </ul>

duplicated

- ◆ Maintenance program funds cut back to a new formula \$360,000.00
- ◆ These funds are not be enough to maintain 600 miles of roads
- ◆ Map 21 may provide additional future funds
- ◆ Want to hire three transportation staff this year. Advertisement for transportation manager will be posted within the next 30 days.
- ◆ Office space is needed for new staff
- ◆ The Red Plains consultant will complete inventory of Village roads this year
- ◆ Darryl – develop a cost sharing for road improvements. Invitation to sit down and have a mini summit to work on roads inventory
- ◆ Meet with Harold Riley, BIA in November
- ◆ Right of Way not established on many roads, which has been maintained by the BIA
- ◆ Maintenance Agreements are needed with Navajo DOT and ADOT
- ◆ Anna– set up meeting with Davis and Darryl for IGA's as soon as possible

### **ADOT Districts projects: Holbrook District Projects Within/ Vicinity of Hopi (Kee Yazzie)**

Working towards better relationship with the Hopi to facilitate more transportation projects

#### **Projects for 2012**

- B40, MP 0.0 to 1.0, ADOT Lane – Winslow Spur
- SR 87, MP 346.0 to 364.0, Sand Dunes – Navajo Nation Boundary
- SR 87, MP 364.0 to 368.0, Navajo Nation Boundary – Draw
- SR 87, MP 368.0 to 385.0, Draw – Tes Toh Wash
- SR 264, MP 374.2 to 374.4, Tributary to Oraibi Wash near Kykotsmovi
- SR 77, MP 395.2 to 408.9, Jct I-40 – Navajo Nation Boundary

#### **Projects for 2013**

- SR 87, MP 323.5 to 324.5, Limestone Wash Bridge
- SR 264, MP 402.6 to 403.6, Keams Canyon Trading Post
- SR 87, MP 339.9, District Wide, Phase 9A

#### **Projects in Study**

- SR 264, MP 322.0 to 476.0, Tuba City – Window Rock
  - Identify locations for Transit Bus Stops
  - Identify locations for School Bus Stops, School Bus Pullouts and School Bus Turn-around
- Bus Facilities will be constructed under major projects when they are scheduled and if funding is available
- Start the Partnering workshop in 3 weeks on the new project
- Tracey Young is the MPD planner on the bus facility study project

Kee Yazzie, ADOT Holbrook, 928-524-5406, [kyazzie@azdot.gov](mailto:kyazzie@azdot.gov)

### **FHWA: New Transportation Bill - Tribal Provision Map 21 (Romare Truely)**

- **Moving Ahead for Progress in the 21st Century**
- Passed by Congress in Spring/Summer 2012
- Legislation took effect on Monday, October 1
- Replaces SAFETEA-LU
- Funding levels roughly the same as SAFETEA-LU
- Streamlines the federal highway transportation program
- Provides states with more flexibility on how to spend federal transportation funds
- Increases emphasis on safety

**Six core programs:**

- **National Highway Performance Program (NHPP)**
- **Surface Transportation Program (STP)**
- **Highway Safety Improvement Program (HSIP)**
- **Railway-Highway Crossings (set-aside from HSIP)**
- Metropolitan Planning – Maricopa County
- Congestion Mitigation and Air Quality Program (CMAQ)

**Transportation Alternatives**

- Safe Routes to School
- Transportation Enhancements
- Tribal governments eligible to apply

**Emergency Relief**

- Tribal governments eligible to apply

**Tribal Programs and Provisions**

Tribal Transportation Program (TTP)

- Authorized level - \$450,000,000
- Set-Asides
- Planning – 2% (\$9 million)
- Implement planning procedures that are consistent with the planning processes required under Sections 134 and 135.
- Bridge Program – 2% (\$9 million)
- Tribal Safety Program – 2% (\$9 million)
- PM&O – 6% (\$27 million)

**National Bridge and Tunnel Inventory**

Bridge Program – 2% (\$9 million)

- Tribal bridges to be inspected, classified, and inventoried
- Bridges will be classified according to serviceability, safety, and essentiality for public use; and
- Based on the classification, each bridge will be given a risk-based priority for systematic preventive maintenance, replacement or rehabilitation.
- Funding TBD

**Tribal Transportation program funding formula**

- 34% Initially divided equally among each of the 12 BIA Regions
- Distributed to each Tribe within a region based on the Tribe's percentage of the regional total of RNDF and PAF that it received from 2005 to 2011.
- 27% in the ratio that the total eligible mileage in each tribe bears to the total eligible mileage of all American Indians and Alaska Natives.
- 39% in the ratio that the total population in each tribe bears to the total

	<p>population of all American Indians and Alaska Natives.</p> <p><b>Tribal Safety Program – 2% (\$9 million)</b></p> <ul style="list-style-type: none"> <li>• Funds allocated based on safety issues and opportunities</li> <li>• Project selection process</li> <li>• Program operation still in development</li> </ul> <p><b>Tribal High Priority Projects Program (THPPP)</b></p> <ul style="list-style-type: none"> <li>• Similar language of IRRHPP</li> <li>• Maximum \$1 million/ project</li> </ul> <p><b>Tribal Supplemental Funding</b></p> <ul style="list-style-type: none"> <li>• Intended to fill funding gaps from FY 2011</li> <li>• Remaining funding redistributed to tribes</li> </ul> <p><b>Tribal Safety Program</b></p> <ul style="list-style-type: none"> <li>• Funds allocated based on safety issues and opportunities</li> <li>• Project selection process</li> <li>• Program operation still in development</li> </ul> <p><b>Romare Truely, FHWA Planner 602-382-8978, <a href="mailto:Romare.truely@dot.gov">Romare.truely@dot.gov</a></b></p>
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<u>Topic</u>	<u>Highlights</u>
<b>PRESENTATIONS</b>	<p><b>Safe Routes to Schools Presentation (Michia Casebier)</b></p> <p>3 primary goals for SRTS:</p> <ul style="list-style-type: none"> <li>◆ To enable and encourage children - including those with disabilities - to walk and bicycle to school;</li> <li>◆ To make bicycling and walking to school a safer and more appealing transportation alternative; thus, encouraging a healthy and active lifestyle from an early age; and</li> <li>◆ To facilitate project planning, development and implementation that improves safety while reducing traffic, fuel consumption and air pollution near schools</li> </ul> <p>The ADOT Safe Routes to School program does <b>FIVE</b> things well to increase tribal outreach:</p> <ul style="list-style-type: none"> <li>◆ Providing as many tribal SRTS talks as possible;</li> <li>◆ Growing the tribal SRTS listserv and database;</li> <li>◆ Teaching the National Course in tribal communities;</li> <li>◆ Planning Assistance &amp; Tribal Planning Assistance programs; and</li> <li>◆ Creation /teaching of SRTS Grant Writing Assistance Program workshops in tribal communities</li> </ul> <p>Provide site safety/crash history about the 2-mile radius surrounding the target school, but we <b>can do so without complete reliance on computerized data</b>; e.g., using:</p> <ul style="list-style-type: none"> <li>◆ crash reports,</li> <li>◆ maps that plot crash sites,</li> <li>◆ new stories,</li> <li>◆ school or parental surveys and expressed concerns,</li> <li>◆ descriptions of observed/potential conflicts and/or</li> </ul>

- ◆ A letter on the local enforcement agency's letterhead and signed by the Police Chief or their designee will suffice to confirm the information cited above.

**SRTS website at:** <http://www.azdot.gov/srts>

**Ms. Michia Casebier, President** M.G. Tech-Writing, L.L.C.

Office Phone/Cellular: 928.369.8241, [mgtecwtg@gmail.com](mailto:mgtecwtg@gmail.com)

## **Overview of Hopi Tribe's NEPA Process**

### **(Micah Lomaomvaya) Hopi Office of the Chairman**

- ◆ The Hopi Tribal NEPA Compliance Process was developed due to the lack of a clearly articulated policy direction from the Hopi Tribal Council regarding oversight and involvement with federal regulation of activities on the Hopi Reservation. The Hopi Tribal Council has now provided a clear statement of protocols and processes to assist Tribal government operations, and interactions with federal agencies about development projects on the Hopi Reservation
- ◆ The Hopi Tribal Council unanimously approved Resolution H-055-2001 that included the following:
  - Tribal NEPA process flow chart
  - National Historic Preservation Act Section 106 flow chart
  - Endangered Species Act Section 7
  - Service Line Agreement Protocol -Electricity, telephone & water/Sewer
  - Right of Way Protocol
  - Leasing & Lease Compliance Protocols

The Department of Natural Resources utilizes an Interdisciplinary Team approach in consulting and assessing the impacts of projects or actions subject to NEPA compliance on the Hopi Reservation.

The primary problem for Hopi Reservation has been the lack of planning and village organization.

**Micah Loma'omvaya, Hopi Tribal Chairman's Office 928-734-3106**

[mlomaomvaya@hopi.nsn.us](mailto:mlomaomvaya@hopi.nsn.us)

### **BIA: NEPA Requirements (*Wendell Honanie*)**

- ◆ NEPA is NEPA – same for most federal agencies. BIA/DOT mostly mirrors FHWA except no two-tiered CatEx list
- ◆ Agency Superintendent is the signatory authority (signs EA & CatEx and most importantly, grants R/W
- ◆ BIA/DOT processes IRR generated projects only
- ◆ Regional EQS Office and Agency process outside applicant requests involving NEPA
- ◆ The number one take home message is:
- ◆ Best if all work can be limited to the existing R/W, then for other agencies, there likely is not a federal action before the Superintendent, therefore, no

	<p>BIA NEPA.</p> <ul style="list-style-type: none"> <li>◆ If only a minor TCE is required, no NEPA document is required because only granting “temporary entrance”. Superintendent can do this with a letter and/or a CatEx.</li> </ul> <p>BIA Contacts:</p> <ul style="list-style-type: none"> <li>◆ Amy Heuslein, Environmental Compliance 602-379-6750</li> <li>◆ Stacey Begay, R/W Engineer 602-379-6782</li> <li>◆ Garry Cantley, Regional Archeologist 602-379-6750</li> <li>◆ Chris Lewis, IRR Program &amp; NEPA 602-379-6782</li> <li>◆ Wendell Honanie, Superintendent, 928-728-2228</li> </ul>
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**TOPIC: PARTNERSHIP INFORMATION**

**Partnership Successes:**

- CAT Flow Chart (*Anna Masayesva*)
- Kykotsmovi Wash Projects: Temporary Construction Easement Approval; Project approval including environmental through Hopi Tribe; Successful completion of project development process. (*Myra Rothman*)
- Low Mountain Road (BIA): Design and Repair (*Wendell Honanie*)

**Presenter and highlights of Success Story:**

<p><b>CAT Flow Chart</b> (<i>Anna Masayesva</i>) The CAT flow chart has been tested on two projects and worked. This is a live document and updates are being made to it. Map 21 changes could affect the flow chart next year and streamline it to 2 or 3 steps.</p> <p>Permanent transportation staff at the transportation office will also assist the paper flow process.</p> <p>See PowerPoint presentation on the ATSPT Website.</p>	<p><b>Kykotsmovi Wash Projects:</b> Temporary Construction Easement Approval; Project approval including environmental through Hopi Tribe; Successful completion of project development process. (<b><i>Myra Rothman</i></b>)</p> <ul style="list-style-type: none"> <li>• ADOT submitted documents required to acquire an easement to use Hopi Tribal Trust Land required for an ADOT Project.</li> <li>• Proper way to compile and put in writing the application to provide all the information required all departments to receive all the information necessary.</li> <li>• The amount of time to expect for the application to be approved; through each department and until final approval.</li> <li>• Learn whom to contact to assist in the process of guiding the application through the Departments for approval.</li> <li>• Quicker processing of paperwork through the Hopi Tribal Council</li> </ul>	<p><b>Low Mountain Road (BIA): Design and Repair</b> (<i>Wendell Honanie &amp; Herb Begay</i>) Low Mountain road is a dirt road that is in constant need of repair. Rains, flooding, wash out; ruts and washboard areas make this a rough road for all vehicles and school buses. A TIGER grant was applied for, but not received.</p> <p>Some construction money has been spent to restore this road.</p>
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<u>Topic</u>	<u>Highlights</u>
<b>PRESENTATION</b>	Partnership Web site- review/highlights (Misty Klann) <a href="mailto:MKlann@azdot.gov">MKlann@azdot.gov</a> <b>Overview of the <a href="http://aztribaltransportation.com">aztribaltransportation.com</a></b> Calendar of tribal conferences, links to resource pages, hot topics, Viewed the Hopi page for meeting minutes, steering committee roster, charter and success stories. Funding resource links, policy notifications, FAQ pages and contact information.

<u>Topic</u>	<u>Highlights</u>
<b>PARTNERSHIP DIRECTION</b>	Facilitator, Joy Keller-Weidman, president of Holon Consulting, guided the participants through instructions for the following Break out Groups:  <b>Discussion Tables Activity to focus on:</b> <ul style="list-style-type: none"> <li>➤ Safe Routes to Schools- Q &amp; A</li> <li>➤ Strategies to improve Communication and Sharing information among partners</li> <li>➤ Input to CAT Flow Chart (questions &amp; feedback)</li> <li>➤ Focus for 2012-2013 (emergency response; snow removal; local sources- aggregate pits developed locally)</li> </ul>

**REPORT OUT FROM BREAK OUT GROUPS:**

<b>TOPIC</b>	<b>RECOMMENDATION</b>	<b>NEXT STEPS</b>
<b>Safe Routes to Schools- Q &amp; A</b>	<b><u>SRTS Advocacy/issues</u></b> 1. 2 mile criteria should be increased (propose 5-10 miles range) <ul style="list-style-type: none"> <li>◆ SR to Bus stops program</li> <li>◆ invite Michia to meetings to hear local issues</li> </ul> 2. Create SRTS programs 3. Develop SRTS team <ul style="list-style-type: none"> <li>◆ Walkabout (assessment)</li> <li>◆ Walkability checklist</li> <li>◆ Bikeability</li> <li>◆ Active school neighborhood checklist</li> </ul> 4. Prioritize projects 5. Create a SRTS map 6. Advocacy groups <ul style="list-style-type: none"> <li>◆ Don &amp; Misty – ADOT Tribal liaisons</li> <li>◆ NACOG- Chris Fetzer</li> <li>◆ League of American Bicyclists</li> <li>◆ Governors Office – Tribal Liaison</li> </ul>	Follow up with Michia Casebier for SRTS program on Hopi or a school  <a href="mailto:mgtecwtg@gmail.com">mgtecwtg@gmail.com</a>
<b>Strategies to improve Communication and Sharing information</b>	1. Develop a FTP database for all shared information <ul style="list-style-type: none"> <li>◆ Use CLOUD to access</li> <li>◆ Develop a SharePoint application for files</li> <li>◆ Use WEB-EX or Skype for monthly meetings</li> <li>◆ Meet face to face quarterly</li> </ul>	Develop a communications team  Schedule meeting for Hopi and NDOT to

<p><b>among partners</b></p>	<p>2. Develop Partnership directory database that can be updated by the individual</p> <ul style="list-style-type: none"> <li>◆ Identify HTTT point of contact to champion paperwork through the signature process for ROW and TCE</li> </ul> <p>3. Get Village CSA involved</p> <ul style="list-style-type: none"> <li>◆ Include them on emails</li> <li>◆ Gather community input/needs</li> </ul> <p>4. Develop a Hopi Roads committee</p> <ul style="list-style-type: none"> <li>◆ Local issues, tribal involvement, partnership members knowledge</li> </ul> <p>5. Develop a glossary of terms for the tribal council and train new HTTT staff</p> <p>6. Tribal Council (TC) Agenda</p> <ul style="list-style-type: none"> <li>◆ Delegate decision making to task teams</li> <li>◆ Would lighten the TC workload</li> <li>◆ Make it easier to get on the TC agenda</li> <li>◆ Provide training to TC members on transportation terminology and terms</li> </ul>	<p>meet</p>
<p><b>Input to CAT Flow Chart (questions &amp; feedback)</b></p>	<p>Discussion indicated that another flow chart is needed.</p> <ol style="list-style-type: none"> <li>1. Need to develop protocol for emergency projects <ul style="list-style-type: none"> <li>◆ ADOT issues</li> <li>◆ 401 Certifications (Water Quality)</li> <li>◆ Section 106</li> <li>◆ County roads</li> <li>◆ BIA - Many roads do not have formal ROW</li> <li>◆ 401/404 ARCH (Green)</li> </ul> </li> <li>2. Detours- need to identify decision makers and develop agreements with the villages and landowners</li> </ol> <p><b>Tuba City/ Moenkopi DRAINAGE issues</b></p> <ol style="list-style-type: none"> <li>3. Need to jointly commission hydraulic study for area from Army Corps of Engineers (ACOE)</li> <li>4. <b>Solution</b> = project for partnership task team</li> </ol>	<ol style="list-style-type: none"> <li>1. Danny to bring subcommittee idea to HTTT and identify members and contact Darryl Bradley at NDOT</li> <li>2. Danny bring topic to HTTT agenda – consider forming a subcommittee to develop “alternative local emergency plan”</li> </ol>
<p><b>Focus for 2012-2013 (emergency response; snow removal; local sources- aggregate pits developed locally)</b></p>	<ol style="list-style-type: none"> <li>1. Programmatic Agreements for Maintenance Activities: <ul style="list-style-type: none"> <li>◆ Identify what we need the agreements for and area.</li> </ul> </li> <li>2. Emergency Response: Routes and access <ul style="list-style-type: none"> <li>◆ Review existing laws – what we can and can’t do</li> <li>◆ Review challenges &amp; gaps</li> </ul> <p>snow-blocked roads, no signage on flooded roads and washes</p> </li> <li>3. Danny bring topic to HTTT agenda – consider forming a subcommittee to develop “alternative local emergency plan”</li> </ol>	<p>Bring decision to partnership in December &amp; form a multi-partner team (Hopi, Navajo, BIA, ADOT and counties)</p>

	<p>4. Bring decision to partnership in Dec. and form a multi-partner team (Hopi, Navajo, BIA, ADOT &amp; counties)</p> <p>5. Develop sub-team: Partnership of Hopi &amp; Navajo          Danny bring to HTTT to identify Hopi members and when and then contact Darryl Bradley at NDOT</p>	
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Topic	Presentation Highlights
<b>STEERING COMMITTEE MEETING</b>	Next steering committee meeting is <b>December 5</b> at the Flagstaff Training Module at 9:00.

Topic:
<b>Closing Comments</b>
<ul style="list-style-type: none"> <li>◆ Appreciate meeting with everyone today for the betterment of the common transportation goals</li> <li>◆ In full support of the partnership established with the tribes. ADOT annual tribal consultation report went to the Governors office on October 10, 2012</li> <li>◆ Happy to see old and new friends here today Will be meeting with the Navajo DOT and BIA soon to discuss road inventory</li> <li>◆ Thank you to Micah for attending the Hopi Partnership meetings for HTTT in June</li> <li>◆ Every agency identified an important project to the Hopi TTT</li> <li>◆ Thank you for hosting this important meeting today, we look forward to meeting with this partnership and working together.</li> <li>◆ Advocacy of safety programs is important, the education of our communities is important to identify village issues and facilitate communication.</li> <li>◆ The first step is the biggest, but we should try to develop new programs for the HTTT.</li> <li>◆ SRTS trainings are available and Micha will travel to your community to teach the 8-hour trainings.</li> <li>◆ Thanks for attending and staying the entire day.</li> <li>◆ SRTS presentation was beneficial</li> <li>◆ Keams Canyon Wash and upper elevation drainage these roads needs our attention and focus</li> <li>◆ Thank you and safe travels.</li> </ul>

**NEXT STEPS/AGREEMENTS:**

Action	Responsible Person(s)	By when
Set up meeting with NDOT Darryl Bradley and Davis Pecusa to discuss issues about inventory and maintenance, cultural sites, and consider public involvement (Rod Wigman)	Darryl Bradley Davis Pecusa Anna Masayesva Rod Wigman	ASAP
Action	Responsible Person(s)	By when
Post minutes and PowerPoint presentations to website	Michelle/ Misty	Nov 9

Action	Responsible Person(s)	By when
Visit the <a href="http://aztribaltransportation.com">aztribaltransportation.com</a> website as a resource for calendar, upcoming meetings, notes from this meeting	All interested parties	
Action	Responsible Person(s)	By when
Develop and send a partner group emergency response fact sheet to Lynn Johnson, Chuck Howe, Ammon Heier	Joy	Nov. 9
Action	Responsible Person(s)	By when
Bring topic to HTTT agenda – consider forming a subcommittee to develop “alternative local emergency plan” contact Darryl Bradley	Danny Honanie	Nov. 9
Action	Responsible Person(s)	By when
Bring to HTTT to identify Hopi members and meeting date and contact Darryl Bradley at NDOT	Danny Honanie	Nov. 9
Review results : recommendations and action items from break out groups (see in meeting notes) with steering committee for discussion and incorporation into 2012-2013 partnership goals & possible task teams	Joy & Michelle	Dec. 5 <sup>th</sup> , 2012

### **MEETING FEEDBACK based on 31 evaluation forms**

#### 1. How valuable was this meeting for you? RATING FROM 29 EVALS

**RATING 3.72**

Not valuable 0.5    1.0    1.5	<i>Somewhat valuable</i> 2.0    2.5	Valuable 3.0 (3)    3.5 (10)	Very valuable 4.0 (15)
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#### 2. What about this meeting was most valuable to you?

1. Communications and grant writing info
2. The break-out group discussion at the end of the day. Enjoyed the presentation on Safe Routes to School. I had seen the RFP but not seen any successful projects.
3. Networking and the open communication with the Navajo DOT
4. That were all able to work together and share out ideas and knowledge
5. The break out sessions on the proposed 2013 goals
6. The variety of agencies represented and the participation
7. Interest in meeting mobility needs on reservations
8. Networking and hearing from the Village CSAs
9. NEPA, ATSPT website, the breakout groups, the networking and enthusiasm and the fact that the room was full all day!
10. The MAP 21 information, funding changes and the new requirements
11. SRTS and grant writing and funding
12. The break out session
13. How well we can work together to achieve goals
14. The updates on the Hopi projects from the district and HTTT
15. Networking with various government representatives, the presentations were excellent
16. Very good, diverse information was shared on SRTS, current projects under constructions, updates from BIA and HTTT

17. Contacts and the presentations
18. Very informative
19. All the information was great
20. Understanding that there is a lot of support and communication needed between the tribes.
21. Inform about Partnering with Hopi does not necessarily mean working directly with the Hopi Chair, you can work with the village first.
22. Meeting the Hopi Transportation staff and leadership to understand how they proceed with project development. And discuss how we can work together to discuss Navajo and Hopi transportation challenges.
23. Direction and goals for the coming year
24. Understanding the Hopi tribe, presentation with roads inventory by Davis. Also how Safe Routes to School program works and how to develop a team.
25. Discussing different alternatives to Hopi issues
26. Very good information for the tribes
27. Discussion break out groups
28. The agency presentations were interesting
29. Great to see a full room and the presentations were excellent. The breakout session was valuable to have input on the 2013 goals.

### 3. What would have improved the effectiveness of this meeting?

1. The agenda was well defined for this meeting, good job on the presentations
2. Great meeting
3. Keeping speakers on time: A difficult task without being disrespectful, but would have improved the flow of the meeting
4. Invite BIA Central Office
5. Leave more time for group discussion
6. No comment on this – good meeting
7. More time needed
8. More time
9. Invite agencies such as schools, other private transportation providers that utilize our local roads
10. Can't think of anything – very professional, thorough and inspirational meeting. CCP's tribal commitment is important and doing great things.
11. Good meeting
12. More networking opportunities
13. Start earlier
14. Communication – Hopi & Navajo along with ADOT
15. Everything went well – no adjustment needed
16. Sometimes it was hard to hear in back of room, the PowerPoint presentations were out of order.
17. Another meeting should be planned to address more Hopi oriented questions
18. More food
19. More time needed – possibly 2 day meeting
20. Invite Village leadership
21. 2 day session to get into detailed discussion on the action items
22. Can't think of anything, it was a good meeting
23. Extend the presentations & group sessions into 2 days
24. Not sure what could have made it better
25. None, very good PowerPoint presentations
26. Excellent meeting, information packed, kept everyone's interest, might need more time to cover all of the items

### 4 How do you rate the effectiveness of the Moderator? RATING FROM 31 EVALS

**RATING 3.77**

	<b>Not effective</b>			<b>Somewhat effective</b>		<b>Effective</b>		<b>Very effective</b>
<b>0.5</b>	<b>1.0</b>	<b>1.5</b>		<b>2.0</b>	<b>2.5</b>	<b>3.0 (12)</b>	<b>3.5 (15)</b>	<b>4.0 (12)</b>

1. Good job, Anna, Joy and Michelle
2. Good presentations and handouts
3. Good job and we got out on time

**5. How do you rate the progress of the following partnership’s goals over the past year?**

*(Circle one rating for each of the following goals)*

**A. Consultation** (identify resources, jurisdictional issues and available funding) **RATING 3.4**

Had significant problems	Performed below expectations	Met expectations	Exceeded expectations
0.5 1.0 1.5	2.0 2.5	3.0 (10) 3.5 (9)	4.0 (7)

**B. Communication** (clarify roles & responsibilities, identify cultural & communication barriers, share information with timely feedback & responsiveness) **RATING 3.5**

Had significant problems	Performed below expectations	Met expectations	Exceeded expectations
0.5 1.0 1.5	2.0 2.5	3.0 (8) 3.5 (12)	4.0 (8)

**C. Coordination** (team members’ attendance & commitment; coordinate schedule & improve transportation for Hopi; improve working relationships with other entities) **RATING 3.5**

Had significant problems	Performed below expectations	Met expectations	Exceeded expectations
0.5 1.0 1.5	2.0 2.5	3.0 (7) 3.5 (10)	4.0 (10)

**D. Collaboration** (Develop common goals, build relationships and share resources) **RATING 3.5**

Had significant problems	Performed below expectations	Met expectations	Exceeded expectations
0.5 1.0 1.5	2.0 2.5	3.0 (7) 3.5(10)	4.0 (10)

**E. Commitment** (*attend meetings active participation; keep agreements & strive to achieve common goals*) **RATING 3.5**

Had significant problems	Performed below expectations	Met expectations	Exceeded expectations
0.5 1.0 1.5	2.0 2.5	3.0 (9) 3.5 (9)	4.0(9)

**8. What other comments do you wish to offer?**

1. Another successful year
2. Keep the partnership communications going
3. See you next year for another celebration
4. Thanks to the Hopi for hosting in this beautiful facility
5. Legacy Inn staff was friendly and provided excellent service

**The next steering committee meeting is December 5 in the ADOT Flagstaff District training room starting at 9:00 am.**

**Remember, until Hopi has permanent transportation staff, they have opted for two meetings and one annual meeting in 2013.**