

# Hopi Tribe Partnership Working Group Meeting Notes

**WEDNESDAY, APRIL 13, 2016**

9 A.M. – 12 P.M.

ADOT District Office Conference Room  
1801 S. Milton  
Flagstaff, AZ 86001

**LEADS:**

Mike Lomayaktewa, Hopi DOT  
Don Sneed, ADOT

**ATTENDEES:**

Jollette Arrieta, Hopi DOT  
Danny Joseph, Hopi DOT  
Roger Tungovia, Hopi DPSES  
Anthony Huma, Hopi EMS  
Andrew Gashwazra, Hopi Community Planning  
Willis Sequi, Hopi Police/Rangers  
Myra Rothman, ADOT  
Shawn Garnenez, BIA-OJS  
Tim Dalegowski, Coconino County  
Danny Shurter, Navajo County  
Alberto Peshlakai, Navajo County  
Todd Macalady, MWTTAP  
Becky Tremonte, MWTTAP  
Jason Kelly, NACOG

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**Welcome and Introductions**

Mike Lomayaktewa, Hopi DOT Director, welcomed everyone to the meeting. Mike acknowledged the commitment of those in attendance and how important it is to the Partnership and toward addressing transportation issues on Hopi land. The attendees then introduced themselves and described their agency duties.

**Agenda Review and Meeting Overview**

Don Sneed, ADOT Senior Planner, provided an overview of the agenda and asked the attendees if there were any changes or questions on the agenda. There were no agenda revisions or questions noted.

Mike Lomayaktewa noted that there has been a recent change within the tribal organization and that the “Transportation Task Team” name has been changed to “Transportation Committee”. It was noted

that the Committee is working more closely with the Hopi DOT and that it also expressed appreciation for the Partnership and will look to participate when schedules allow. Along those same lines Don mentioned that during the last Partnership meeting it was decided that there would be a change to the Partnership with the Steering Committee becoming a Working Group. This was in an effort to have a smaller group that would commit to work on accomplishing specific goals and action items from the Partnership Implementation Plan.

Don Sneed provided a briefing on the results of the Hopi Tribe Transportation Partnership Annual Meeting held on November 18, 2015. He reported that there was good attendance and feedback. Tribal leadership expressed support for the Partnership and that it is needed to help with Hopi transportation development and to bring individuals in with various levels of expertise. This Working Group Meeting will determine acceptance of the Annual Meeting recommendations as action steps to be conducted that will meet the goals in the Partnership Implementation Plan.

### **2016 Goals Implementation Plan – Group 1 Goal: Increase Transportation Safety**

Don Sneed reviewed the recommendations resulting from the 2015 Annual Meeting which were suggested to be included in the Partnership Working Group focus in 2016, they basically included:

- Road Safety Assessments (RSA) should be completed for SR 264
- Planning Assistance for Rural Areas (PARA) Studies should be considered
- A field trip should be considered to look at specific areas where safety improvements are needed
- The TraCS (Traffic and Criminal Software) system should be implemented

Each recommendation was discussed as follows:

#### **SR 264 RSAs**

Mike reported that an SR 264 RSA was conducted on March 1-3, 2016 with assistance from the ADOT RSA Program. This RSA was requested by the Shungopavi Village Administration covering the section between mileposts 375.5 to 380.5. There are three major concerns the Village has for this area including 1) pedestrian safety needs to be addressed including crossings and walkways, 2) road width visibility and signage are inadequate, and 3) heavy traffic and large vehicles have direct impact on underground systems and foundations. Mike and Don reported that in addition to the above issues there were some additional items identified by participants along the section including speeding, transit/school bus drop off/pickup safety, street lighting needs, pavement edge drop offs, and vegetation in the right-of-way. Don reported that the ADOT Traffic Safety Section was working on the RSA Draft Report and that it should be available for review and comment by July. He said that once the comments are addressed a final version will be issued and sent to the ADOT Northeast District Office with request for responses on the RSA findings. The status of this process will be reported at the next Partnership Working Group Meeting and input will be needed on next steps regarding the RSA findings and District Office responses. It was also noted that the Hopi DOT may consider other sections of SR 264 for RSAs in the future.

### PARA Studies

Don Sneed reported that the Fiscal Year 2016 PARA Program had a recent change where ADOT was not accepting applications for planning studies. It was expected that this change would revert back to ADOT conducting studies in a year or two. He also reported that the under PARA Program ADOT is currently accepting applications for PreScoping projects which are basically to develop more realistic project scopes, budgets and schedules which in turn can be used to get priority projects programmed for funding and to cut down project delays related to these three areas and once projects get underway.

### Field Trip

It was agreed that a field trip should be conducted at some point and that it needs to focus on specific locations and what needs to be evaluated. Issues that may be considered include: intersections, turn around areas for large vehicles, rerouting issues, visitor signage to keep them from getting lost, and roll over incident areas to get an understanding of the causes. Further planning is needed on this item.

### TraCS Program

Another issue is the need for crash data so that it can be analyzed and used to identify issue areas. The data should also be shared with ADOT to be included in the state crash database as this will come in to play if the Tribe wants to pursue HSIP (Highway Safety Improvement Program) funds. Tim Dalegowski mentioned that Coconino County scans their reports and sends them to ADOT. The County also has its own internal crash database so it can quickly pull needed data for projects and to analyze it for funding requests. The HSIP applications require crash data to be submitted going back three years. Tim will provide a copy of the County crash data spreadsheet so the Working Group can see what it looks like. It was also noted that the TraCS Program provides governments with direct access to the state database as part of the Program agreement process; however, even if the Tribe isn't using TraCS it can still request data from ADOT through the public information request process. Mike expects to make a request for SR 264 crash data at a future time.

### Conclusion

It was agreed that the 2015 Annual Partnership Meeting recommendations would be incorporated in the Partnership Implementation Plan. It was also decided that a first action step would be for Working Group members to attend the next Hopi Transportation Committee Meeting to discuss the importance and need for sharing tribal crash data with ADOT. This direct communication is needed in order to inform and show the Committee what the data situation looks like at the present time and to gain support for the data sharing effort. The next Committee meeting is scheduled for April 20 2016 in Kykotsmovi and those Working Group members that could were encouraged to attend.

### **Sub-Goal 1: Finalize and Implement the Hopi Strategic Highway Safety Plan (SHSP)**

Mike Lomayaktewa reported that the Hopi Strategic Highway Safety Plan was adopted by Tribal Council Resolution in July 2015 and a Hopi SHSP Safety Team is established. It was noted that the SHSP Emphasis Area Strategy Components now need to be addressed. Don Sneed provided a handout that he developed showing a comparison between the Hopi SHSP and the Arizona SHSP Safety Issue Emphasis Areas (EAs) and strategy components. The purpose being to identify consistency between the Plans because some funding programs require tribal and local governments to ensure that their

projects are consistent in both levels of plans. It was noted there are a number of consistent EAs and strategy components and that this information should be further defined in funding applications. The AZ SHSP EAs are included in Appendix B of the Plan. It was also recommended that this information be presented to the Hopi Transportation Committee during its next meeting. Don agreed to attend the next Committee Meeting to review the handout comparison table. Partnership assistance for this Sub-Goal continues to be ongoing with guidance from the Hopi DOT, Hopi SHSP Safety Team and Hopi Transportation Committee. A copy of the comparison handout will be posted on the Hopi Partnership webpage and the link to the 2014 Arizona SHSP is [https://www.azdot.gov/about/transportation-safety/arizona-highway-strategic-safety-plan-\(shsp\)/overview](https://www.azdot.gov/about/transportation-safety/arizona-highway-strategic-safety-plan-(shsp)/overview).

### **Sub-Goal 2: Conduct Road Safety Assessments**

It was noted that this item was discussed earlier in the meeting. However, Mike suggested that a future RSA might also be requested for Leupp Road which is a BIA route.

### **Sub-Goal 3: Share data (traffic, crash history)**

Don Sneed reviewed SR 264 crash data to show what the actual data looked like and how it is presented in a spreadsheet format. He discussed the process of how data is queried from the state database and items to consider when reviewing the data. It was suggested that this information also be shared with the Hopi Transportation Committee at its next meeting.

Don reported that one recommendation resulting from the SR 264 RSA was to convene a Crash Data Sharing Working Group that would begin to address this issue at a more detailed level. Ammon Heier of the FHWA Arizona Division Office had agreed to assist with this effort and will look to conduct outreach to get it started. Mr. Heier was not available to attend this meeting and is expected to attend the next meeting to further discuss this effort.

A question was asked by Hopi Law Enforcement on which jurisdictions currently submit crash data to ADOT. Don responded that various cities, towns and counties submit their data as well as the Arizona Department of Public Safety. Data is submitted to ADOT anytime as there is no annual deadline date for doing this. A request would need to be made of the ADOT Traffic Records Section to provide specifics on the jurisdictions that are sharing their data with ADOT. Don will check into this and report back at the next Working Group meeting.

Hopi Tribal Law Enforcement is also planning to contact ADOT Traffic Records and the Inter Tribal Council of Arizona for assistance with completion of crash reports and data sharing. It was also suggested that the Hopi Tribe support establishing an advisory group to specifically address these issues. Mike expects to discuss these items with the Hopi Transportation Committee.

Lastly it was suggested that a presentation on the TraCS Program be made to Hopi Law Enforcement, the Partnership Working Group and Hopi Transportation Committee. Don will assist to coordinate this presentation with Rick Turner of the ADOT Traffic Records Section.

### **Action Item Review**

Don Sneed reviewed actions items discussed during the meeting, they include:

1. Don to provide an update status on the SR 264 RSA Final Report at the next Working Group Meeting.
2. Mike to schedule an April 20th Hopi Transportation Committee Meeting agenda item to discuss safety issues and crash data. Partnership Working Group Members are encouraged to attend and express the need for support for crash data sharing.
3. Don to post the Hopi Tribe – Arizona SHSP Comparison Table handout on the Partnership webpage, provide a link to the AZ SHSP to the Working Group, and present the handout comparison table to the Hopi Transportation Committee.
4. Mike to request an RSA for Leupp Road.
5. Don to follow-up with Ammon Heier of FHWA regarding Crash Data Sharing Working Group and send contact information.
6. Don to check into obtaining information on jurisdictions that currently provide crash data to ADOT and report on this at the next Working Group Meeting.
7. Don to update the Partnership 2016 Implementation Plan by including the 2015 Annual Meeting recommendations.
8. Mike to make crash data request to ADOT.
9. Don to schedule TraCS Presentation for Hopi Law Enforcement and Working Group.
10. Mike/Don to send Hopi Transportation Committee Meeting information to Tim Dalegowski.
11. Tim to provide Coconino County Crash Data Spreadsheet to Working Group and also present this information to the Hopi Transportation Committee at its next meeting.

#### **Next Meeting and Closing Comments**

The next Working Group Meeting is scheduled for August 10, 2016 in the ADOT Flagstaff Modular Training Room. The 2016 Partnership Annual Meeting is expected to be held in either November or December; however, the date and location need to be determined. Discussion on this item may be lengthy and due to lack of time at this meeting it will be tabled to the next meeting.

Todd Macalady, Director of the Mountain West Tribal Technical Assistance Program, was in attendance and announced that his office will be hosting the 2017 National Tribal Transportation Conference in Tucson, Arizona. He also suggested that the FARS (Fatality Analysis Reporting System) crash data also be considered and how it is used by the State. This discussion should be reviewed by the Crash Data Sharing Working Group. More information from ADOT is needed on this item.

#### **Adjourn**

The meeting adjourned at 12:00 PM.

## Partnering Evaluation Program (PEP) Process Rating

PEP was not completed for this meeting. The attendees agreed that PEP should only be completed once each year at the Annual Meeting.

## Participant Meeting Evaluation Summary

Scores are based on seven evaluations with the exception of the first question which is based on six. Comments were taken from the evaluation exactly as written. Comments not provided on all evaluations.

Ratings: 1 = lowest 5 = Highest

### 1. Overall Rating of the Value of the Meeting for you: **4.7 out of 5**

What about this meeting was most valuable for you?

- The direct communication recommended to have TraCS & other involvement by leadership to understand challenges.
- Re-evaluate goals from 2015 to 2016 and to continue in achieving goals realistic.
- Getting up to speed on what was being talked about during the previous meetings.
- The DATA collection for Hopi – how to implement and what is recorded.
- Updates
- Everybody contributed. Networking.
- Discussing on the traffic crash data & how to share info with the state regarding st. rt. 264
- Trying to schedule a presentation for TraCS.

### 2. What would have improved this meeting?

- It was good.
- Attendance from Hopi Transportation Committee.
- No comments as this my first time attending the Partnership Meeting.
- More data sharing – updates from emphasis areas.
- Attendance by all partner groups.
- Bigger meeting room.
- More tribal leadership rep.

### 3. How do you rate the Facilitator? **4.7 out of 5**

- Good job.
- Provides info & material, guides discussion.
- Good work.
- Well informative for facilitating the meeting. A lot of information given & good speaker. Keep up the great job!
- Very prepared. Made sure we covered all subjects on agenda.
- Provided updated information.

**4. How do you rate the effectiveness of this team? 3.8 out of 5**

Comments:

- Brought out good suggestions.
- Good participation. Some willing to provide assistance.
- Great involvement & discussion.
- Collaborating efforts & participation from members present at the meeting today.
- Was informative and gained some information to help move forward.
- Need participation from rep from task teams.
- Seems to be getting on track. Setting priorities.
- Need participation from Tribal Transportation Task Team to attend meetings.
- This group is very important and effective
- Action & follow through are critical to success.

**5. What other comments or suggestions do you have?**

Comments:

- No comments provided

# Hopi Tribe Transportation Partnership Working Group Meeting – Final Agenda

**Wednesday, April 13, 2016 from 9 AM - 12 PM**

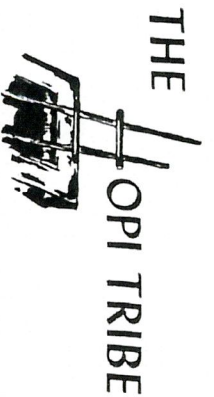
ADOT Training Modular, 1901 S. Milton, Flagstaff, AZ 86001

| TIME     | TOPIC   | LEAD(S)                    |
|----------|---|----------------------------|
| 9:00 am  | <b>Welcome, Introductions &amp; Meeting Overview</b>  | Mike Lomayaktewa, Hopi DOT |
| 9:10 am  | <b>Agenda Review</b>  | Don Sneed, ADOT            |
| 9:15 am  | <b>2016 Goals Implementation Plan –</b><br><b>Group 1 Goal: Increase Transportation Safety</b> <ul style="list-style-type: none"> <li>Review recommendations from 2015 Annual Meeting</li> <li>Incorporate recommendations into Implementation Plan</li> </ul>  | Don                        |
| 9:45 am  | <b>Sub-Goal 1: Finalize &amp; Implement Hopi Highway Safety Plan</b> <ul style="list-style-type: none"> <li>Compare emphasis areas in Tribal Plan and State Plan</li> <li>Identify consistencies between Plans</li> <li>Identify follow-up action steps – e.g. Conduct safety issue areas field trip, Identify potential PARA PreScoping project</li> </ul> | Mike/Don                   |
| 10:15 am | <b>Break</b>  |                            |
| 10:30 am | <b>Sub-Goal 2: Conduct Road Safety Assessments</b> <ul style="list-style-type: none"> <li>Status of SR 264 RSA completed March 1-3, 2016</li> <li>Future RSA requests – SR 264 and BIA 2 Leupp Road</li> </ul>  | Mike/Don                   |
| 11:00 am | <b>Sub-Goal 3: Share data (traffic, crash history)</b> <ul style="list-style-type: none"> <li>Review of sample ADOT Data Mart ALISS SR 264 Query</li> <li>Status of FHWA led effort to convene working group</li> <li>ADOT Traffic Records Section TraCS presentation – Identify webinar date &amp; location</li> </ul>                                     | Don/Ammon Heier, FHWA#     |
| 11:40 am | <b>Action item review</b> <ul style="list-style-type: none"> <li>Review items to be completed prior to next meeting</li> </ul>  | Don/Mike                   |
| 11:50 am | <b>Next Meetings &amp; Closing Comments:</b> <ul style="list-style-type: none"> <li>August 10, 2016 – Working Group Meeting Scheduled</li> <li>November/December 2016 Annual Meeting – Identify date &amp; location</li> </ul>  | Don/Mike                   |
| 12:00 pm | <b>Adjourn</b>  |                            |





HOPI DEPARTMENT OF TRANSPORTATION (HDOT)  
SIGN - IN SHEET



Subject: Hopi Partnership Committee  
Date: April 18, 2016

Location: ADOT Conf. Room  
Time: 9am

| NAME/TITLE                    | DEPARTMENT/COMPANY          | PHONE          | E-MAIL ADDRESS                  |
|-------------------------------|-----------------------------|----------------|---------------------------------|
| Joliete Amiech - Ops. Manager | Hopi DOT                    | 734, 3183      | Jamiech@hopi.nsn.us             |
| Danny Clark - Project Manager | Navajo County               | 313-0191       | Danny.Clark@navajocounty.gov    |
| Yvonne Rothman                | ADOT Road                   | 928-779-7510   | YROTHMAN@AZDOT.GOV              |
| Debra Tungoria                | Hopi DDES                   | 734-3661       | dtungoria@hopi.nsn.us           |
| Danny Joseph                  | HDOT - Road Maintenance     | 928-401-7324   | djoseph@hopi.nsn.us             |
| Dan Sneed                     | ADOT - MPP                  | 402-712-6736   | dsneed@azdot.gov                |
| Michael Jomayektek            | Hopi Dept of Transportation | 928-734-3781   | mjomayektek@hopi.nsn.us         |
| Shawn J. Garmenez             | BIA-OJS                     | (928) 738-2235 | shawn.garmenez@bia.gov          |
| JASON KELLY                   | NACOG                       | 928 213 5245   | jkelly@nacog.org                |
| Tim DACEGOWSKI                | Cocouino County             | 928-679-8344   | timdalagowski@cocouino.co.gov   |
| Anthony Huang                 | Hopi EMS                    | 928-737-6355   | anthony.huang@hops.gov          |
| Andrew Gashwazra              | Hopi - Comm. Planning       | 928-734-3241   | agashwazra@hopi.nsn.us          |
| Albert Peshkai                | Navajo County BSA Admin.    | 928-363-0384   | Albert.Peshkai@navajocounty.gov |
| Willis Segwi                  | Hopi Police Reserve         | 928-734-7340   | WSegwi@hopi.nsn.us              |
| Todd Mascaldy                 | MUTTA                       | 480-657-7101   | Todd@muttap.com                 |
| Becky Tremarke                | MUTTA                       | 480-657-7101   | Becky@muttap.com                |

Please Write Clearly - Thank you